

## MID-TERM REPORT EVALUATION SHEET

Team: \_\_\_\_\_ Course: \_\_\_\_\_ Semester: \_\_\_\_\_

Memo (format & content)	_____ /1
Title Page (format & content)	_____ /1
Introduction	_____ /1
Objectives	_____ /2
Objectives – professional/societal context	_____ /1
Design Strategy	_____ /2
Plan of Action	_____ /1
Verification - Testing Procedures	_____ /2
Verification – Tolerance Analysis	_____ /2
Cost Analysis	_____ /1
Schedule	_____ /1
Work Completed	_____ /2
Work Remaining	_____ /1
Individual Team-Member Contributions	_____ /1
Appendix	_____ /1
TOTAL	_____ /20